UK Routine Clinical Outcomes Measurement in Mental Health Network
Terms of reference

1. Introduction

The UKRCOM network, or UK Routine Clinical Outcomes Measurement network, is a national network which was formed in 2009, from members across NHS-funded Mental Health organisations or private providers who provide mental health services. The initial membership largely involved secondary care providers in adults, older adults or specialist services including for psychological treatments.

The network has had meeting 2 to 3 times every year hosted by a local sponsor where speakers have presented on outcome and related works.

The aim of the network is to share good practice and create a learning environment.

2. Purpose

To provide a platform to share and discuss the progress in the measurement of routine clinical outcomes in mental health services:

- Learning from organisations in implementing or plans on implementation a system of routine outcome measurement.
- This would involve sharing of tools including new and innovative outcome measures and their analytics and measurement
- Share IT solutions and platforms related to outcome data from provider organisers or 3rd parties
- Promote clinical engagement
- Provide a platform to share outcome based research.
- Providing an open public web forum to promote best-practice and promoting continuous improvement
- Sharing good-practice and learning between partners in routine clinical outcomes measurement in mental health
- Link with national and international work being carried out in the field of outcomes including policies, mandates and information technology.

- Provide the interface between Outcomes, 'value' and the use of outcomes for contractual purposes (including supporting development of currencies around pathways and or patient characteristics / diagnostic) .
- Link with other related stake holders in mental health outcomes e.g. ICHOMS
- Further details about the Network can be found here-
  http://www.ukrcom.org/index.htm

3. Governance

This forum is not accountable to any Clinical Network or Strategic Health organisations. Members are to oversee their own involvement in the meeting and to feedback to their organisations as they see fit.

Information, data and presentations at the UKRCOM conferences would be shared on web platform with permission of the presenter. It is up to the presenter to ensure before granting permission they obtain suitable agreements from their organisers or other stakeholders.

4. Membership and responsibilities

Chair of UKRCOM conference

The lead organiser for the host site would hold responsibilities of the Chair of the individual UKRCOM meet are as follows:

- To agree Agenda and oversee the organisation of the individual meet

The Chair of an individual meet may or may not be a member of the Executive Committee. See note below re clarifying what link/oversight Exec Committee members might or might not have when not the meeting organiser

Executive Committee Members

Membership of the Executive Committee is a voluntary role. The purpose of the committee is to :-

- Ensure the UKRCOM maintains a network of relevant stake holders and ensure linking with topical and relevant organisations and individuals in the field of mental health outcomes.

- Ensure there is a regular meet planned and organised. This might involve actively encouraging interested parties to host, networking to engage new interested people to host events.
- Once event is being organised Exec members can offer support with arranging speakers and circulation.
- Ensure the UKRCOM website is up to date in liaison with the host of the website.
- Agree on the Terms and Conditions and remit of the network.

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5. Meetings

Frequency

Meetings are to be called on a four to six monthly with member organisations preparing to host and fund the meeting on rotation.

Quorum

A quorum for meetings will consist of not less than 12 members

Agenda and minutes

The host (Chair) for the UKRCOM will prepare the agendas and manage with other matters concerning the administration of the group. The agenda and any supporting documents will be circulated by email in advance of the meeting.

6. Reporting

This network is not accountable to any organisation or Trust. We hope participating members would help spread good practice and share good practice with their linked organisations and networks.

7. Review

The UKRCOM Network will review its purpose, function, performance, membership and terms of reference annually.